

**DRAFT1**

# Widford Parish Council

Minutes of the Annual Widford Parish Council Meeting  
Tuesday 6th May 2025 at 7pm in Widford Village Hall



**PRESENT:** Cllr Mike Allen (MA); Cllr Ian Collins (IC); Cllr Mark Rome (MR);

Eleven members of the public

Clerk: Colin Marks, Clerk to the Parish Council

The Chairman welcomed everyone and opened the meeting at 7pm

**ACTION**

**25.033 Election of Chairman**

It was proposed, seconded, and unanimously **RESOLVED: that Mike Allen be elected as Chair for the ensuing year.**

**25.034 Signing of Declaration of Office**

Cllr Mike Allen signed the Chairman's Declaration of Acceptance of Office.

**25.035 Apologies for absence**

1. Councillors: Cllr Josh Warren; Cllr Andy Djemal: Work **ACCEPTED**
2. Others: Cllr Eric Buckmaster

**25.036 Declarations of Interest and requests for dispensations**

1. **Interests:** Cllr Ian Collins: has a dispensation regarding the closed Churchyard due to his wife having the maintenance contract; Cllr Mike Allen: Playing Field, being a trustee.
2. **Dispensation requests:** None

**25.037 Appointment of Vice-Chair**

**RESOLVED: that Ian Collins be appointed as Vic-Chair for the ensuing year.** Cllr Collins signed the Vice-Chair's Declaration of Acceptance of Office.

**25.038 Allotments Working Group**

**RESOLVED: that Cllr Ian Collins be appointed to the Allotments Working Group.**

**25.039 Village Hall Representative**

**RESOLVED: that Cllr Josh Warren be appointed as the Village Hall representative.**

**25.040 Playing Field Representative**

**RESOLVED: that Cllr Mike Allen be appointed as the Playing Field representative.**

**25.041 Planning portfolio holder**

**RESOLVED: that no individual councillor hold the portfolio and that all members be involved in planning matters.**

**25.042 Highways portfolio holder**

**RESOLVED: that no individual councillor hold the portfolio and that all members be involved in highways matters.**

**25.043 General Power of Competence (GPC)**

Noted: That the Parish Council retains the GPC.

**Clerk**

**25.044 Governance Policies and Procedures**

1. **Financial Risk Assessment:** Reviewed and **RESOLVED: to approve as presented.** The Chairman signed the FRA.

**Clerk/MA**

2. **Other Governance documents:**

**2.1 Code of Conduct:** Reviewed and **RESOLVED: to approve as presented.**

**Clerk**

**2.2 Standing Orders: RESOLVED: To adopt the new updated NALC Model Standing Orders as presented.**

**Clerk**

**2.3 Financial Regulations: RESOLVED: To adopt the new updated NALC Model Financial Regulations as presented.**

**Clerk**

**2.4 Other governance policies: None**

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 7.20pm.

Signed.....Dated.....

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